

Grants Committee Meeting

December 14, 2016

MINUTES

Members Present:

Rick Vernier, Vice Chairman
June Chartrand
Roy Mosley, Jr.
Ken Sharkey
John West

Members Excused:

Joseph Kassly, Jr., Chairman

Staff Present:

Terry W. Beach, Executive Director
Jennifer Little, Administrative Assistant
Connie DeRousse, Fiscal Manager

Others Present:

Fred Boch, St. Clair County Board Member

In Chairman Kassly's absence and Vice Chairman Vernier's delay, Roy Mosley, Jr. called the meeting to order at 5:31 p.m. in the IGD Administrative Conference Room.

Attendees rose and recited the Pledge of Allegiance.

Mr. Mosley asked if there were comments from the public on the agenda. There were no public comments.

Upon a motion by Mr. West, and a second by Mrs. Chartrand the minutes from the November 28, 2016 Special Grants Committee meeting were approved unanimously.

Upon a motion by Mrs. Chartrand, and a second by Mr. Sharkey, the letter from the Grants Committee Chairman to the County Board Chairman transmitting the payroll and expense claims for the month of November, 2016 was approved unanimously.

Upon a motion by Mr. Sharkey, and a second by Mr. West, the Check Register Summaries for the pay periods in the month of November, 2016 were approved unanimously and placed on file. Mr. Beach introduced Connie DeRousse, Fiscal Manager. Mrs. DeRousse stated that although Committee members are provided Check Register summaries on a monthly basis, a requirement with the Transparency Act for the State of Illinois, IGD financial statements must be available for review at all times. She stated the financial statements for all IGD grants are organized in a binder by group; a combined balance sheet for the agency can be found in the front. The financial binder will be available during Grants Committee meetings as well as anytime during IGD hours. Mr. Sharkey asked if the financials were update monthly. Mrs. DeRousse responded yes. Mr. Beach passed the financial binder around for review.

There were no questions concerning the Community Services Group and the report was placed on file.

There were no questions concerning the Community Development Group and the report was placed on file.

There were no questions concerning the Workforce Development Group and the report was placed on file.

Upon a motion by Mr. West and a second by Mr. Sharkey, the Community Services, Community Development, and Workforce Development Group reports were approved unanimously and placed on file.

Resolutions

None

Old Business

None

New Business

A. Director's Report

- Terry Beach stated IGD has had a busy year. Reporting reflects we remain busy.
- Mr. Beach informed members IGD's annual report will be included in the December county board packet. It can also be found on the County website under the Intergovernmental Grants Department tab. Mr. Beach stated IGD's sister agency, Economic Development, has also completed its annual report which is also included in the county board packet and is on the website as well.
- Mrs. Chartrand inquired about the Food Certificate Program. She asked if those who were referred have responded. Mr. Beach responded some; we have a surplus of food certificates and are working to distribute those now.
- Mr. Beach summarized it has been a busy year. We provided services to approximately 16,000 job seekers and businesses; 6,500 households have received LIHEAP assistance; an additional ten percent have received PIPP services; PIPP funding ran out in November; CDBG continues to fund street and sewer projects as well as housing rehabilitation. IGD works with an overhead of around eight percent rather than the allowable twenty percent. Mr. Beach is proud we limit overhead so it enables us to help more people. He reminded members in addition to our main office at 19 Public Square, IGD has three staff members at the IDES office on West Main, as well one staff member located in each of the four outer county offices located in Waterloo, Chester, Nashville, and Carlyle.

Other Comments

None

Adjournment

Mr. Mosley entertained a motion to adjourn. On a motion by Vice Chairman Vernier, and a second by Mrs. Chartrand, Mr. Mosley adjourned the meeting at 5:40 p.m.